



January 29, 2019

To all Westlock County Community Organizations:

The Westlock County Community Grant Program has awarded capital and project grants, hamlet mowing and clean up and gravel grants, assistance grants to young athletes, and scholarships to students to community organizations and residents through the Community Grant application process. Due to an increase in the number of operating funding requests from the community, the Budget Committee reflected on how to provide equitable distribution of funding to all the community organizations requesting it.

During Budget 2019 discussions, Council directed administration to condense into one policy a process for all eligible community groups to apply for funding from the County that encompasses gravel, project, capital and operating grant requests. It is intended to provide a clear process for all groups to utilize and to have all requests considered by council at one time in each fiscal year so that all requests are reviewed at the same time and given the same opportunity for consideration.

As 2019 is a transition year in the grant process this fiscal year funding only, applications must be received no later than March 15, 2019. Applications will be reviewed and awarded by Westlock County Council and Applicants will be notified by mail or e-mail by Westlock County once the budget is approved in April. For subsequent fiscal years the deadline to apply will be September 15<sup>th</sup> of the prior year.

Please find attached a copy of the Community Grant Policy and Application Form. If you have, any questions please feel free to contact Safety and Community Liaison Officer, Jessica Toews for assistance: [jtoews@westlockcounty.com](mailto:jtoews@westlockcounty.com), (780)307-0583.

Sincerely,

Lou Hall, Reeve

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